

## CANCELLATION:

If you would like to cancel your account, you will need to do so by June 30 so you do not get charged for the next fiscal year. However, if you cancel your account prior to June 30, you will not receive a refund for the remaining months of the current fiscal year. For example, if you paid your invoice in July but then needed to cancel your account at the end of December, we will suspend the email account as of December 31. However, you **WILL NOT** receive the \$12 refund for the 6 months (January – June) you will not be using the account.

If you have any questions, please contact Philip Snitz at (304)293-5192 x 258 or by email at [phil@mail.wvnet.edu](mailto:phil@mail.wvnet.edu).